

TOURISM EVENTS AND MARKETING - OUTDOOR FACILITIES									
	SERVICES RENDERED	GRADE	UNIT	REMARKS					
					2013/14 Recalculated excl. VAT	2013/14 R incl. VAT	VAT Yes/No	2014/15 Recalculated excl. VAT	2014/15 R incl. VAT
	REGULATIONS								
***	1.CANCELLATION OF BOOKING/REFUND OF HIRE CHARGE								
	1.1 The Lessee may cancel the lease agreement/hiring of the municipal facility by written notice not less than 30 (thirty) days prior to the commencement of the hire period, in which case the Lessor shall refund to the Lessee any payments made, less than amount equal to 10% of the tariff paid by the Lessee.								
	1.2 Should the cancellation be received less than 30 days but more than 13 days prior to the commencement of the period of hire, the Lessor shall retain a further 25% of the 90% owing.								
	1.3 Should the cancellation be received less than 13 days prior to the commencement of the period of hire, the Lessee shall receive no refund or the hire charge.								
	1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the Lessee is entitled.								
	CONCESSIONS								
***	The Director : Strategic Assets or his or her nominee may grant any person or institution free access or a reduction of the tariff to this facility provided that:								
	1. The facility is used for an event which Council has initiated, supports or participates in.								
	2. Such person or institution first obtains certification in writing from the relevant Council Director that they satisfy the requirements of paragraph 1 and approves the internal cost recovery. The relevant Director shall be determined by the nature of the event that is to be held.								
	3. Such persons or institution is liable for all overtime payments which result from the usage of the facility.								
	4. Subject to paragraph 3 the City Manager certifies in writing that the facility will be utilized for a purpose that promotes the interests of the Municipality.								
	ADDITIONAL CONDITIONS								
	A. User principle for HOSTING OF MAJOR EVENTS when the tariff is not applicable								
	1. Revenue sharing between City & Event organiser								
	2. Cost recovery based on approved MOU								
	3. Where applicable the booking will be subject to the City's Events Committee issuing an events permit for events to be held.								
	B PREPARATION AND DISMANTLING TIME:								
	1. All days required for preparation or dismantling shall form part of the letting period and will be charged at a 10% of the applicable tariff.								
	2. Both the preparation and dismantling days will not exceed two days each.								
	3. Preparation and dismantling period may only exceed the two day threshold subject to writing approval from Director: Strategic Assets								
	ATHLONE STADIUM								
	SOCCER (Premier Soccer League & National First Division Matches)								
	Professional and Commercial Bodies								
	Field and Change Rooms for PSL & NFD soccer matches		per match		9 763.33	11 130.20	y	10 329.65	11 775.80
	Mayoral Suite		per day or part thereof		1 726.67	1 968.40	y	1 826.84	2 082.60
	Practice Matches/ Friendly matches/ Warm up games		per session or part thereof (not to exceed 2 hours)		2 500.00	2 850.00	y	2 645.00	3 015.30

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	Individual Suites West Stand 1-4 & 13-16		per day or part thereof		1 720.00	1 960.80	y	1 819.74	2 074.50
	Individual Suites West Stand 5-8 & 9-12		per day or part thereof		2 683.16	3 058.80	y	2 838.77	3 236.20
	Individual Suites East Stand 1-4 & 13-16		per day or part thereof		1 290.00	1 470.60	y	1 364.82	1 555.90
	Individual Suites East Stand 5-8 & 9-12		per day or part thereof		1 720.00	1 960.80	y	1 819.74	2 074.50
	Amateur Sporting Bodies, Welfare and Religious Organisations								
	Field and Change Rooms		per match		1 750.00	1 995.00	y	1 851.49	2 110.70
	Mayoral Suite		per day		975.00	1 111.50	y	1 031.58	1 176.00
	Individual Suites East and West Stands								
	Individual Suites West Stand 1-4 & 13-16		per day or part thereof		1 000.00	1 140.00	y	1 057.98	1 206.10
	Individual Suites West Stand 5-8 & 9-12		per day or part thereof		1 560.00	1 778.40	y	1 650.44	1 881.50
	Individual Suites East Stand 1-4 & 13-16		per day or part thereof		750.00	855.00	y	793.51	904.60
	Individual Suites East Stand 5-8 & 9-12		per day or part thereof		1 000.00	1 140.00	y	1 057.98	1 206.10
	Practices / Training								
	Amateur etc.		per session or part thereof (not to exceed 2 hours)		226.93	258.70	y	Delete	Delete
	OTHER								
	Overtime/Cleaning Charges/ Sunday staff costs			As per labour rates (per event / practice as required)					
	Floodlighting		for every two hours	As per rates and tariffs report for Electricity	940.00	1 071.60	y	994.56	1 133.80
	External Hiring of Pitch Protection								
	Type 1 - Terra Track		per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility	50.00	57.00	y	52.89	60.30
	Type 2 - Terra Tile		per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility.	35.00	39.90	y	37.02	42.20
	SPECIAL LETTINGS								
	CONCERTS								
	Hire Charges		per concert or part thereof		96 188.95	109 655.40	y	101 767.89	116 015.40
	Erection & Dismantling		per day or part thereof		10 684.65	12 180.50	y	11 304.39	12 887.00

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	FESTIVALS/ FAIRS/ CARNIVALS/RALLIES								
	Venue Hire charges		per event		7 735.18	8 818.10	y	8 183.77	9 329.50
	Minimum Refundable Deposit for meeting rooms, board room & conference room		per event		520.00		n	Delete	Delete
	MEETING ROOMS								
	Commercial		per hour		150.00	171.00	y	158.68	180.90
	Private		per hour		100.00	114.00	y	105.79	120.60
	Community / Charity		per hour		30.00	34.20	y	31.75	36.20
	Minimum Refundable Deposit for meeting rooms, board room & conference room		per event		520.00		n	Delete	Delete
	Board room								
	Commercial		per hour		172.02	196.10	y	182.02	207.50
	Private		per hour		129.04	147.10	y	136.49	155.60
	Community / Charity		per hour		42.98	49.00	y	45.44	51.80
	CONFERENCE ROOM								
	Commercial		per hour		439.04	500.50	y	464.47	529.50
	Private		per hour		307.02	350.00	y	324.82	370.30
	Community / Charity		per hour		150.00	171.00	y	158.68	180.90
	MISCELLANEOUS COSTS FOR ALL AREAS WHERE APPLICABLE				14 329.91	16 336.10	y	15 161.05	17 283.60
	Overtime/Cleaning Charges/ Sunday staff costs			As per labour rates (per event / practice as required)					
	Floodlighting			As per rates and tariffs report for Electricity					
	Kiosks		per kiosk		137.28	156.50	y	145.26	165.60
	COMMERCIALISATION								
	1. LETTING OF OFFICE SPACE								
	Letting of office space to external applicants per month or part thereof		per square metre, per month		50.00	57.00	y	52.89	60.30
	Letting of space per annum (less than 100 square metres)		per month		1 000.00	1 140.00	y	1 057.98	1 206.10
	Letting of space per annum (between 100 and 400 square metres)		per month		3 000.00	3 420.00	y	3 174.04	3 618.40
	Letting of space per annum (between 400 and 600 square metres)		per month		5 000.00	5 700.00	y	5 290.00	6 030.60
	2. RIGHTS PACKAGES								
	Rights packages (primary advertising inside stadium & one Suite)		per annum		50 000.00	57 000.00	y	52 900.00	60 306.00
	Rights packages (primary advertising inside stadium & two Suites)		per annum		75 000.00	85 500.00	y	79 350.00	90 459.00
	Selling advertising space on exterior of the facility, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated		per annum						
	Primary advertising space		per annum		30 000.00	34 200.00	y	31 740.00	36 183.60
	3. EAST STAND MINOR HALLS								
	1 st Floor Hall : commercial		per hour		200.00	228.00	y	211.58	241.20
	1 st Floor Hall : non-commercial		per hour		150.00	171.00	y	158.68	180.90

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	2 nd Floor Hall A : commercial		per hour		100.00	114.00	y	105.79	120.60
	2 nd Floor Hall A : non-commercial		per hour		75.00	85.50	y	79.39	90.50
	2 nd Floor Hall B : commercial		per hour		150.00	171.00	y	158.68	180.90
	2 nd Floor Hall B : non-commercial		per hour		100.00	114.00	y	105.79	120.60
	4. OUTSIDE PARKING AREA								
	Selling advertising space on outside billboard, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated								
	Parking/Trading Bays		per trading bay per day or part thereof	Rate excludes hiring of portable toilets, cleaning, security and other cost that may arise from the trader's/ client's needs					
	Capacity:								
	West Stand = 6900								
	East Stand = 8160								
	South Stand = 5450								
	North Stand = 3700								
	TOTAL = 24210								
	GRAND PARADE								
	NOTES :								
	SPECIAL CONDITIONS OF HIRE GRAND PARADE								
	DETERMINATION OF CATEGORY:								
	Category 1 : Commercial								
	Individual / Corporate Bodies or any other body hiring the premises for retailing, concerts, and providing information to promote their interest								
	Category 2 : Private								
	This tariff will be applicable to lettings of a private nature.								
	Category 3 : Charity								
	This tariff will be applicable to religious, welfare, amateur sporting bodies, youth organisations and political parties.								
	3.1 Services								
	3.1.1 Water and Electricity will be additional charges								
	Grand Parade								
	Whole Area (15916 m²)								
	Commercial		R/day		60 584.82	69 066.70	y	64 098.77	73 072.60
	Private		R/day		40 389.91	46 044.50	y	42 732.54	48 715.10
	Community/Charity		R/day		20 194.91	23 022.20	y	21 366.23	24 357.50
	Parking Area (7912m²)								
	Commercial		R/day		32 512.81	37 064.60	y	34 398.51	39 214.30
	Private		R/day		21 675.96	24 710.60	y	22 933.16	26 143.80
	Community/Charity		R/day		10 837.98	12 355.30	y	11 466.58	13 071.90

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	Parking for events held at City Hall & Good Hope Centre		per parking bay per day or part thereof		20.00	22.80	y	21.14	24.10
	PARKING ON NON-EVENT DAYS								
	0-0.5 hours				No charge	No charge	n	No charge	No charge
	0.5-1.5 hours				8.77	10.00	y	9.30	10.60
	1.5-2.5 hours				17.54	20.00	y	18.60	21.20
	2.5- 3.5 hours				26.32	30.00	y	27.81	31.70
	3.5-4.5 hours				30.70	35.00	y	32.46	37.00
	4.5-5.5 hours				35.09	40.00	y	37.11	42.30
	5.5- 8 hours				39.47	45.00	y	41.75	47.60
	8.0-24 hours				87.72	100.00	y	92.81	105.80
	Lost Ticket/ Card				43.86	50.00	y	46.40	52.90
	Leasing of parking area								
	Leasing of parking area 10% of monthly profit (excluding event days) - appointed service provider to deploy security, access controllers, install machine, guard house, etc. at his/her own cost								
	Trading Area (8004m²) for hosting of events								
	Commercial		R/ day		26 726.05	30 467.70	y	28 276.16	32 234.80
	Private		R/ day		17 817.72	20 312.20	y	18 851.14	21 490.30
	Community /Charity		R/ day		8 909.30	10 156.60	y	9 426.05	10 745.70
	General								
	Direct Costs refer to all additional costs other than the venue rental such as cleaning ,security,electrical standby,lifts standby ,pitch protection and other costs that may arise from the clients needs								
	In the event of the booking being cancelled other than by an " act of God" less than sixty calendar days prior to the event , the commitment fee is to be retained by the City								
	City Departments/Directorates/ Councillors/ Provincial Government and National Government: Rate: 50% of hiring fee plus direct costs to be ascertained by the City per event .								
	Use of Pitch will be subject to Pitch Protection .								
	Damage Deposit of 20 % rental fee payable in advance								
	Additional 10% Administration Fee will be charged to clients for the services (if required) of approved and authorized City Service Providers utilized for any event.								
	The setup and breakdown period is defined as 48 hours before and after per event day and increases according to the number of event days .(Eg 2 days event will be allowed 48 hours x 2 for buildup and breakdown etc.								
Notes: *** change to wording/layout									
	** change to tariff								
	**** new facility								